Letter of Commitment

The applicant pledges to strictly honor the ethic and integrity of science and ensure that all the application materials are authentic, legal and valid.

The applicant unit is committed to legally-binding operation with integrity, without any illegal action or tax arrears, action of IPR infringement, or bad record in industry and commerce, tax, labor, family planning, work safety, public security authorities, procuratorate, and court.

In case of breaching of the above commitment or actions that are prohibited by laws and regulations, the applicant or applicant unit is willing to relinquish the title of High-level Professional of Guangdong, and return the supporting fund.

Person of Commitment (Signature):

Legal Representative (Signature):

Unit of Commitment (Stamp):

Date：

**Form 1**

**Application Form of the Admission of High Level Professionals**

**（Leading Talents in S&T Innovation）**

Type：□ Applied research and technological development □ Basic research

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name in Chinese |  | Name in English |  | Photo |
| Date of birth |  | Gender |  | Nationality |  |
| Type of ID |  | ID No. |  |
| Domestic employer |  | Position |  |
| Applicant unit |  | Category of prize/admission |  |
| Domestic address |  |
| Domestic telephone No.  |  | Domestic mobile phone No. |  |
| Employer abroad |  | Position abroad |  |
| Address abroad |  |
| Telephone No. abroad |  | Mobile phone No. abroad |  |
| Email |  | Amount of subsidy applied |  |
| Educational background (Starting from undergraduate ) | Degree Time Country University Major  |
| Working experience(Please specify part-time work) | Position Time Country Employer  |
| Fields of specialization and representative achievements |  |
| The applicant promises that all personal information and materials are authentic.The applicant promises that he or she has no criminal record in China or abroad and will strictly abide by the laws and regulations of China.In case of any fraudulent actions, the applicant is willing to relinquish the admission qualification and undertake corresponding legal responsibilities. Signature of the Applicant: Date:  |
| Comment of Employer | Stamp of Employer:  Date:Contact person： Phone No. (Office and Mobile)： |
| Comment of Human Resources and Organization Department at or above prefectural level |  Stamp of Employer:  Date: |
| Comment of Human Resources and Social Security Department of Guangdong |  |

**Form 2**

**Application Form of the Admission of High Level Professionals**

**（Startup Entrepreneurs）**

**Ⅰ.Basic Information**

|  |
| --- |
| **1.1 Basic information of the applicant** |
| Name |  | Gender |  | Photo |
| Nation |  | Date of birth |  |
| Native place |  | Political identity |  |
| Administrative position |  | Professional title |  |
| Highest education level |  | Highest education degree |  |
| Type of ID |  | ID No. |  |
| Field of specialization |  □Scientific research □Technological development □Operation and management □Others  |
| Field of industry |  | Full-time job in Guangdong | □Yes □No |
| Duration of working in Guangdong |
| No. | Interval of working in Guangdong | Duration of working days |
| 1 | To |  |
| 2 | To |  |
| 3 | To |  |
| Total working days in Guangdong in 2 years |  |
| Telephone |  | Mobile |  | Email |  |
| **1.2 Basic information of applicant unit** |
| Name of unit |  | Organization code |  |
| Jurisdiction |  | Competent department |   |
| Legal representative |  | ID No. |   |
| Address |  | Post code |  |
| Type of unit |  | Field of technology |  |
| Bank of deposit |  | Name of account |  |
| Bank account |  |
| Contact person in the unit |  | Telephone |  | Email |  |
| Mobile |  |
| **1.3 Economic performance of the applicant unit (based on the auditing report)** |
| Year | Gross revenue (in 10,000 yuan) | Total profits (in 10,000 yuan) | Tax paid (in 10,000 yuan) | Total asset (in 10,000 yuan) | Debt asset ratio (%) | Profit growth rate (%) | R&D fund (in 10,000 yuan) | R&D to sales ratio (%) |
| 2014 |  |  |  |  |  |  |  |  |
| 2015 |  |  |  |  |  |  |  |  |
| 2016 |  |  |  |  |  |  |  |  |

**II. Personal resumé (within 5 items)**

|  |
| --- |
| **2.1 Educational background (from undergraduate)** |
| From to | University and school | Major | Degree |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **2.2 Working experience** |
| From to | Employer | Position/Title |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**III. Major achievements in the latest 3 years**

|  |
| --- |
| **3.1 Personal representative published paper (as lead author or corresponding author)（Not more than 10 pieces and listed in the sequence of importance）** |
| No. | Title of the paper | Applicant’s ranking in the paper (N/M) | Name of the journal | Year, volume and page No. | Accepted by SCI, EI or not | Quartile | Impact factor |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| **3.2 Patent ownership (related to main business) (Not more than 10 pieces and listed in the sequence of importance)** |
| No. | Name of patent | Patent number | Applicant’s ranking in the patent (N/M) | Time of authorization |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| **3.3 Major prizes or titles won (Not more than 10 pieces and listed in the sequence of importance)** |
| No. | Prize or title | Prize level | Applicant’s ranking in the paper (N/M) | Time | Awarding agencies |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| **3.4 Major prizes and titles in the industry (Not more than 10 pieces and listed in the sequence of importance)** |
| No. | Prize or title | Prize level | Applicant’s ranking in the prize/title (N/M) | Time | Awarding agencies |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| **3.5 Projects entrusted by the government in the latest 3 years (Not more than 10 items and listed in the sequence of importance)** |
| No. | Name of project | Project No. | Amount of fund | From to | Project level | Name of plan | Role in project | Applicant’s ranking in the project (N/M)  |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |

**IV. Major achievements of the applicant unit in the latest 3 years**

|  |
| --- |
| **4.1 R&D institutions owned by the company (Not more than 10 items and listed in the sequence of importance)** |
| 序号No. | Name of the institution | Level | Time of verification | Verified by |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| **4.2 National-level verification of the company (Not more than 10 items and listed in the sequence of importance)** |
| No. | Name of verification | Level | Time of verification | Verified by |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| **4.3 Intellectual property ownership (Not more than 10 items and listed in the sequence of importance)** |
| No. | Name of patent | Patent number | Time of authorization |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| **4.4Standard setting (Not more than 10 items and listed in the sequence of importance)** |
| No. | Standard No. | Name of Standard | Type | Time of Promulgation | Applicant’s unit’s ranking in the standard (N/M) |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| **4.5 Major achievements of the company (including new products, new types, new equipment, new devices, new techniques/new materials; Not more than 10 items and listed in the sequence of importance)** |
| No. | Name | Innovativeness | Stage of development | Functions and fields of application (in 50 words) | Economic benefit (in 50 words) |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

**V. Major achievements of the applicant unit (in 1000 words)**

|  |
| --- |
| Achievements include:1.Successfully developed core technology and innovative products with independent IP and is globally or domestically leading and achieved major economic and social benefits during R&D and promotion and application of technological innovation results.2.Solved crucial technological problems and achieved major economic and social benefits in provincial key projects, key construction projects and key technological transformation.3.Made excellent achievements in other areas of the industry and made important contribution to the economic and social development of Guangdong. |
| **VI. Major achievements of the applicant (in 1000 words)**Achievements include:1.Successfully developed core technology and innovative products with independent IP and is globally or domestically leading and achieved major economic and social benefits during R&D and promotion and application of technological innovation results.2.Solved crucial technological problems and achieved major economic and social benefits in provincial key projects, key construction projects and key technological transformation.3.Made excellent achievements in other areas of the industry and made important contribution to the economic and social development of Guangdong. |
| **VII. Personal work plan for the next 3 years (in 1000 words)** |

**VIII. Approval form**

|  |
| --- |
| **Comment of the applicant unit** |
| After verification, the application materials are authentic, legitimate and valid. The unit recommends its application. Legal Representative (Signature): Stamp of Employer:Date: |
| **Approval comment of the municipal human resources and organization department** |
| Principal Official (Signature): Stamp of Employer:Date: |
| **Approval comment of Guangdong Human Resources and Social Security Department** |
| Approval Comment on Admission:Principal Official (Signature): Stamp of Employer:Date: |

**Form 3**

**Application Form of the Admission of High Level Professionals**

**(Professional Managers)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name in Chinese |  | Name in English |  | Photo |
| Date of Birth |  | Gender |  | Nationality |  |
| Type of ID |  | ID No. |  |
| Domestic Employer |  | Position |  |
| Employer of the applicant’s highest position |  | Position |  |
| Applicant unit |  | Type of application (A/B) |  |
| Domestic address |  |
| Domestic telephone No. |  | Domestic mobile phone No. |  |
| Employer abroad |  | Position abroad |  |
| Address abroad |  |
| Telephone No. abroad |  | Mobile phone No. abroad |  |
| Email |  | Amount of subsidy applied |  |
| Educational background | Degree Time Country University Major |
| Working experience (please specify part-time work) | Position Time Country Employer  |
| Experience as senior executive and achievements |  |
| The applicant promises that all personal information and materials are authentic.The applicant promises that he or she has no criminal record in China or abroad and will strictly abide by the laws and regulations of China.In case of any fraudulent actions, the applicant is willing to relinquish the admission qualification and undertake corresponding legal responsibilities. Signature of the Applicant: Date:  |
| Comment of Employer | Stamp of Employer:  Date:Contact person： Phone No. (Office and Mobile)： |
| Comment of Human Resources and Organization Department at or above prefectural level |  (Official Stamp)  Date: |
| Comment of Human Resources and Social Security Department of Guangdong |  |

**Form 4**

**Application Form of the Admission of High Level Professionals**

**（Finance Professionals)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name (in Chinese or English) |  | Gender |  | Photo |
| Date of birth |  |
| Nationality |  | Place of birth |  |
| Type of ID |  | ID No. |  |
| Tel/Mobile No, |  | Email |  |
| Correspondent address |  | Post code |  |
| Highest education level; graduated from which university and major |  |
| Professional titles (intermediate and senior level) |  |
| Nature of work | □Employee of public enterprises and institutions under the central or provincial government stationed in Guangdong　□Full-time employee of public enterprises and institutions under the provincial government□Part-time (flexibly admitted) employee of public enterprises and institutions under the provincial government □Self-employed　□Others |
| Employer |  |
| Department and position |  |
| Nature of employer | □State-owned or state-holding enterprise □Private enterprise □外资企业Foreign enterprise □JV, cooperative enterprise, or exclusively foreign-owned enterprise□University □Think tank and research institution □ Self-regulatory organization of the financial industry □Others |
| Work duration in the unit |  Years |
| Level applied | □Leading finance professionals □Finance professionals　 |
| Type of senior finance professionals |  |
| Supporting evidence | Describe your eligibility for application based on the “Evaluation Criteria”, e.g., when and what prizes were won, and what position held. If more than one criterion is met, please specify all of them. |
| Educational background (from the highest education level) | Degree From to University Major |
| Working experience (from your current unit. Please specify part-time work) | From to Unit, department and position Place of work |
| Major contribution and achievement |  |
| The applicant promises that all above information is authentic and valid Signature of the Applicant: Date: |
| Comment of the applicant unit (please specify the authenticity of the application and materials, whether or not the unit agrees to the application and seal official stamp) | Official Stamp:Date: |

**Form 5**

**Application Form of the Admission of High Level Professionals**

**(Young Elites)**

Type：□ Applied research and technological development □ Basic research

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name in Chinese |  | Name in English |  | Photo |
| Date of birth |  | Gender |  | Nationality |  |
| Type of ID |  |  ID No. |  |
| Domestic employer |  | Position |  |
| Discipline |  | Major |  |
| Domestic address |  |
| Domestic telephone No. |  | Domestic mobile phone No, |  |
| Employer abroad |  | Position |  |
| Address abroad |  |
| Telephone No. Abroad |  | Mobile phone No. abroad |  |
|  |  | Amount of subsidy applied (each year) |  |
| Educational background (From undergraduate) | Degree | From to | Country | University | Major |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Working experience(please specify part-time work) | Position | From to | Country | Employer |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Academic honorary titles won/talents plan admitted |  |
| Academic award  |  |
| Major scientific research task undertaken | Name of the plan | Name of the project | Starting time | Department of project approval | Approved funding | Chair or participate |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Content and goals of the current research project |  |
| Products and achievement transformation of the current research project |  |
| Research team information and research facilities and environment |  |
| Future research plan |  |
| The applicant promises that all personal information and materials are authentic.The applicant promises that he or she has no criminal record in China or abroad and will strictly abide by the laws and regulations of China.In case of any fraudulent actions, the applicant is willing to relinquish the admission qualification and undertake corresponding legal responsibilities. Signature of the Applicant: Date: |
| Comment of Employer | Stamp of Employer:  Date:Contact person： Mobile No.: |
| Comment of Human Resources and Organization Department at or above prefectural level |  Stamp of Employer:  Date: |
| Comment of Human Resources and Social Security Department of Guangdong |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  | **Form**  | **6** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Please carefully read the Instruction before filling in the form |
|  |  |
|  | **Application Form for the Admission of Overseas Experts** **Eligible for the Short-Term Subsidy Plan (2017)** |
|  |  |
|  |  |  |  |  |  | Applicant unit | 　 |  |  |  |  |  |
|  |  |  |  |  |  | Name and nationality of the expert | 　 |  |  |  |  |  |
|  |  |  |  |  |  | Duration of workin Guangdong | 　 |  |  |  |  |  |
|  |  |  |  |  |  | Name of cooperative project | 　 |  |  |  |  |  |
|  |  |  |  |  |  | Sector of cooperative project |  |  |  |  |  |
|  |  |  |  |  |  | Contact person | 　 |  |  |  |  |  |
|  |  |  |  |  |  | Phone No. | 　 |  |  | 　 |  |  |  |  |  |
|  |  |  |  |  |  | Email of the contact person | 　 |  |  |  |  |  |
|  |
|  |  |  |  |  |  | Date of application |  |  | 　 | Year |  | 　 | Month |  | 　 | Day |  |  |  |  |  |  |
| Tabulated by Administration of Foreign Experts Affairs of Guangdong Province |
|  | Name of expert | In Chinese | 　 | Gender | 　 | Photo  |
|  | In English | Surname   | 　 | Date of birth | 　 | Year | 　 | Month | 　 | Day |
|  | Given name  | 　 |
|  |
|  | Place of birth | 　 | Nationality  | 　 |
|  | Type and No. of ID | 　 | Country (region) of issuance | 　 |
|  | University, degree and major of graduation | In Chinese  | 　 |
|  | In English  | 　 |
|  | Employer abroad | In Chinese  | 　 | Position | In Chinese  | 　 |
|  | In English  | 　 | In English  | 　 |
|  | Proposed hiring department of expert  |  |  Proposed title (position) of expert | 　 |
|  | Monthly salary of expert (in 10,000 yuan) |  | Amount of subsidy applied (in 10,000 yuan) |  |
|  |  Bank account information of applicant unit |
|  | Bank of deposit | 　 | Account name | 　 |
|  | Account No. |  |
|  |  Educational background of expert (from undergraduate)  | Degree | Time | Country | University | Major |
|  | 　 | 　 | - | 　 | 　 | 　 | 　 |
|  | 　 | 　 | - | 　 | 　 | 　 | 　 |
|  | 　 | 　 | - | 　 | 　 | 　 | 　 |
|  | 　 | 　 | - | 　 | 　 | 　 | 　 |
|  | Working experience of expert (please specify part-time work)  | Position | Time | Country | Employer |
|  | 　 | 　 | - | 　 | 　 | 　 |
|  | 　 | 　 | - | 　 | 　 | 　 |
|  | **Introduction and Specialties of Expert**  |
|  | 1. Brief introduction of expert, description of specialties and evaluation of academic level and research achievements  |
|  | 　 |
|  | Work and achievements of expert in Guangdong |
|  | 1. Brief introduction to expert’s work in Guangdong (including name of project, content of research and approach of work) |
|  | 　 |
|  | 2.Achievements |
|  |  |
|  |
|  |
|  |
|  | **Comment of Employer**  |
|  | 1. Introduction of employer |
|  | 　 |
| 2. Comment of Employer: |
|  | 　 Signature of the Principal: Stamp of Employer:  Date: |
|  |  |  |  |
|  |  |  |  |  |
| **Comment of Human Resources (Foreign Experts Affairs) Department at or above Prefectural Level** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 　 Signature of the Principal: Official Stamp: Date: |
|  |
| **Approval Comment of the Administration of Foreign Experts Affairs of Guangdong Province** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 　 Signature of the Principal: Official Stamp: Date: |
|  |

**Instruction**

1. Please fill in the form in accordance with the requirements without omission.

2. Applicant unit refers to the employer of foreign experts which is legally registered in Guangdong and has independent legal personality.

3. Expert refers to foreign expert who is hired by the employer to work for a short term in Guangdong.

4. Duration of work in Guangdong refers to the foreign expert’s total days of work in Guangdong.

5. Name of cooperative project refers to the project or problem that the applicant unit hire foreign expert to jointly study and address.

6. Sector of cooperative project refers to the industrial sector of the researched project, e.g., new electronic information, high-end equipment manufacturing and advanced manufacturing, bio-technology and new medicine, innovative drug and new materials, etc.

7. Contact person refers to the person appointed by the applicant unit to handle the application, who is familiar with the basic information of the foreign experts the unit intends to hire.

8. Type and No. Of ID refers to passport (for Chinese nationals, please fill in Chinese passport number; for foreign nationals, please fill in their own passport number), mainland travel permit for Hong Kong and Macao residents, and mainland travel permit for Taiwan residents.

9. Employer abroad refers to the company or institutions for which the foreign expert is now working.

10. Proposed hiring department of expert refers to the department in which the foreign expert is expected to work, e.g., faculties of universities, research institutes, subsidiaries or departments of companies.

11. For educational background and Working experience, please fill in the applicant’s educational and working experience in the sequence of time; date should be as specific as to month.

12. For introduction and specialties of expert, please be objective and to the point, list in the sequence of importance and provide supporting materials as attachments.

13. Work and achievements of foreign expert in Guangdong refers to the task, problems solved and achievements of work of the foreign expert.

14. Experts who apply for subsidy for consecutive years should fill in his or her work achievements in the previous year in the column of “Brief introduction to foreign expert’s work in Guangdong”.

15. Comment of employer: the applicant unit should fill in the basic information and comment with a signature by the principal and an official stamp of the unit. The applicant unit undertakes joint liability for the authenticity, legitimacy and validity of the application materials.

16. Attachments mainly include: 1.copies of diploma and degree certificate; 2. scanned copies of passport and entry and exit records; 3. copy of the labor contract signed with the employer; 4. scanned copy of materials of employment abroad; 5. scanned copies of representative papers, patent certificates, certificates of finished products; 6. supporting materials of projects chaired or participated; 7. Scanned copies of personal qualification certificates and other international award certificates. All of the attachments should be reviewed and confirmed by the applicant unit and seal official stamp and be uploaded to the system.

17. The applicant unit should ensure the authenticity and completeness of the materials. Original version of the materials should be properly kept in the unit for future reference.